## INFORMATION ON THE PROCESSING OF PERSONAL DATA

Dear User, the protection of your personal data is a top priority for us. For this reason, TNV EUROPE TEMPUS NOVAE VISIONIS D.O.O. has adequate security measures in place in order to preserve its confidentiality, integrity and availability. We would like to inform you that, given the important changes provided for by the European Union Regulation no. 679/2016, also known as "GDPR", we have updated our Information on the processing of your personal data, which we recommend you read carefully.

We are always at your disposal for any further information. Personal Data is information, including electronic information, that allows a person to be identified individually or in combination with other information (i.e. first and last name, email, mobile phone number, interests).

By "Processing of personal data" we mean, pursuant to art. 4 (2) of the GDPR, any operation or set of operations, carried out even without the aid of electronic tools, concerning the collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, dissemination, cancellation and destruction of data, even if not recorded in a database.

"User" means any individual who is reading this Policy, as a user of TNV EUROPE Tempus Novae Visionis d.o.o. products and services.

### Identification details of the data controller

The Data Controller of the Users' data is the legal representative of the company TNV EUROPE TEMPUS NOVAE VISIONIS D.O.O. with registered office at Prvomajska 28A – Nova Gorica (SA).

The Data Protection Officer can be identified at the following address: info@tnv-europe.eu.

### Purpose of the processing

The processing of the personal data provided is aimed solely at:

- Service Management
- Protection of contractual rights;
- Internal statistical analysis;
- Marketing activities through the sending of promotional and advertising material relating to products or services similar to those covered by the existing commercial relationship via text messages, newsletters, mail and/or telephone contacts;

### Processing methods

Personal data will be processed in paper, computerized and telematic form and entered in the relevant databases which may be accessed by the persons in charge of data processing. The processing may also be carried out by third parties who provide specific processing, administrative or instrumental services necessary to achieve the above purposes. All data processing operations are carried out in such a way as to guarantee the integrity, confidentiality and availability of personal data.

### Data retention period

The data provided will be stored for the entire duration of the contractual relationship.

### Scope of communication and dissemination of data

Without the need for express consent (art. 6 lett. b) and c) GDPR), the Data Controller may communicate your data for the purposes referred to in art. 2.A) to judicial authorities, insurance companies for the provision of insurance services, as well as to those subjects to whom communication is mandatory by law for the fulfilment of the aforementioned purposes. These subjects will process the data in their capacity as independent data controllers. Your data will not be disclosed to third parties with the exception of companies linked to the company.

### Rights referred to in Articles 15, 16, 17, 18, 20, 21 and 22 of EU REG. 2016/679

We inform you that as a data subject you have the right to lodge a complaint with the Supervisory Authority, the rights listed below, which you can assert by addressing a specific request to the Data Controller and/or the Data Processor, as indicated in point 1.

**Art. 15 - Right of access**

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her is being processed and, where that is the case, to obtain access to the personal data and information concerning the processing.

**Art. 16 - Right to rectification**

The data subject shall have the right to obtain from the controller the rectification of inaccurate personal data concerning him or her without undue delay. Taking into account the purposes of the processing, the data subject has the right to obtain the completion of incomplete personal data, including by providing a supplementary statement.

**Art. 17 - Right to erasure (right to be forgotten)**

The data subject has the right to obtain from the data controller the erasure of personal data concerning him or her without undue delay and the data controller is obliged to erase the personal data without undue delay by making a request by registered mail with return receipt to TNV EUROPE TEMPUS NOVAE VISIONIS D.O.O. with registered office in Prvomajska 28A – Nova Gorica (SA) or by e-mail to info@cbcertdoo.eu.

**Art. 18 - Right to restriction of processing**

The data subject has the right to obtain from the data controller the restriction of processing when one of the following situations applies: a) the data subject contests the accuracy of the personal data, for the period necessary for the data controller to verify the accuracy of such personal data; b) the processing is unlawful and the data subject opposes the erasure of the personal data and instead requests that their use be limited; c) although the controller no longer needs them for the purposes of the processing, the personal data are necessary for the data subject to establish, exercise or defend legal claims; (d) the data subject has objected to the processing pursuant to Article 21(1), pending verification of whether the legitimate grounds of the controller prevail over those of the data subject.

**Art. 20 - Right to data portability**

The data subject shall have the right to receive the personal data concerning him or her which he or she has provided to a data controller in a structured, commonly used and machine-readable format and shall have the right to transmit such data to another controller without hindrance from the controller to whom he or she has provided them. When exercising his/her rights with regard to data portability pursuant to paragraph 1, the data subject shall have the right to obtain the direct transmission of personal data from one controller to another, where technically feasible.

**Art. 21 - Right to object**

The data subject shall have the right to object at any time, on grounds relating to his or her particular situation, to the processing of personal data concerning him or her in accordance with Article 6(1)(e) or (f), including the profiling on the basis of these provisions.

**Art. 22 - Right not to be subjected to automated decision-making, including profiling**

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you.



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